

Open Doors International is looking for a

Finance Officer (0.8-1.0 FTE)

Middle East and North Africa region

Open Doors is an international, interdenominational organization that supports Christians who are persecuted for their faith. Within the regional department Middle East & North Africa the following job has become vacant:

The primary objective for this position is to play a significant role in the day-to-day financial operations. We are re-organizing our finance operation at this moment and we are looking for a new colleague who can support in this process and who is able to deal with change in a positive way. The Finance Officer is part of the Finance & Control team, reporting to the Finance manager.

YOUR KEY RESPONSIBILITIES:

- Day-to-day financial accounting
- Prepare financial reports (incl. preparation of annual report)
- Transform financial data into usable information
- Streamline processes that improve the effectiveness and efficiency of the Finance & Control team as well as that of the wider organization

YOUR PROFILE

- Committed Christian with a heart for the Persecuted Church
- Level of education: Associate level (MBO+)
- Extensive experience and knowledge in accounting, financial controls, and financial reporting
- International experience in an NGO is a big plus
- Excellent knowledge of Microsoft Office and ERP software (knowledge of Unit4 Business World is a plus)
- Excellent oral and written communication skills in English (Arabic is a plus)
- Knowledge of the culture and customs in the Middle East and North Africa
- Flexible in adapting to changes
- This position requires ability and willingness to travel internationally

This is a salaried position. Working at Open Doors means that you are actively involved in the worldwide Persecuted Church. We offer you a position in an international environment and a professional team, and the opportunity to show your added value. Location is our office in Harderwijk, The Netherlands.

INTERESTED?

Please send your CV and motivation as soon as possible but before 31 August 2019, to the HR department via hrm@od.org. The job interviews are scheduled for September 11th, 2019.

We also would like to receive references from your previous employer(s) and your local church. An assessment can be part of the application process.

Be cautious about announcing that you want to work for Open Doors. This may result in risks for you.

